

**Course Agreement for GEOG 484: Geography/GIST Internships**  
**Geography and Geographic Information Science & Technology in the College of Geosciences**  
**Texas A&M University**  
**Tel: (979) 845-7141; Fax: (979) 862-4487**

Student name \_\_\_\_\_ UIN \_\_\_\_\_ Major \_\_\_\_\_ Classification \_\_\_\_\_  
 Semester to receive credit \_\_\_\_\_ # of Credit hours\* \_\_\_\_\_ Section number\*\* \_\_\_\_\_ Deadline of paper\*\* \_\_\_\_\_  
 Will you be within 50 miles of College Station? \_\_\_ Will you be enrolled in other courses at A&M while receiving credit? \_\_\_  
 Location the credit will be used in degree plan \_\_\_\_\_  
 Cell phone number \_\_\_\_\_ Email address \_\_\_\_\_  
 Emergency contact name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone number \_\_\_\_\_

*\*Maximum of 3 hours of credit in a fall or spring semester. Maximum of 6 hours of credit in a summer semester.  
 \*\*To be filled out by the Geography Academic Adviser.*

**Instructions**

1. Students may be able to earn credits for internships related to their field of study. Students interested in receiving credit for their internship need to complete and turn in this form before the internship begins. Students can choose to register for GEOG 484 Internship the semester of the internship or, if the internship takes place in the summer, they may choose the fall semester. Recognition of internship after it has been completed will not be granted without prior arrangements being made.
2. Students must discuss the internship with the Internship Director prior to completing this form to obtain signatures.
3. Students must complete and submit this form to the Geography Academic Adviser prior to enrolling in GEOG 484.
4. Students and internship host supervisors must complete and sign this form then submit it to the Geography Academic Adviser. Fax copy is acceptable. Once approval is granted, the student will be enrolled in a section of GEOG 484 by the Geography Academic Adviser. **Please attach official job posting or list of expected responsibilities to this form.**
5. **Once you are registered for the course, pay tuition and fees as usual by the University deadline. You will be charged tuition and fees like a regular course.**

Internship host company \_\_\_\_\_ Type of host company \_\_\_\_\_  
 Internship supervisor name \_\_\_\_\_ Supervisor Title \_\_\_\_\_  
 Company address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Fax number \_\_\_\_\_ Email \_\_\_\_\_  
 Internship position title \_\_\_\_\_ Start date \_\_\_\_\_ End date \_\_\_\_\_  
 Approximate hours per week \_\_\_\_\_ Approximate total hours \_\_\_\_\_ Rate of pay, if any \_\_\_\_\_  
 Any other paid expenses? If so, what? \_\_\_\_\_

**I agree to my responsibilities according to the instructions and requirements described above.**

Student signature \_\_\_\_\_ Date \_\_\_\_\_  
 Internship host signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only:

Internship Director signature \_\_\_\_\_ Pre-Internship Meeting Date: \_\_\_\_\_ Date \_\_\_\_\_  
 Geography Adviser signature \_\_\_\_\_ Date section was created \_\_\_\_\_